

Form K
REQUEST FOR
FENCING FOR TRASH ENCLOSURE DESIGN REVIEW
FOR NEW BUILDINGS & MAJOR IMPROVEMENTS

APPLICANT'S CONTACT INFORMATION:

Name:

Phone Number:

Address:

PROPERTY INFORMATION:

Transect Zone (if known):

Lot #:

Building Type (if known):

Picture(s) of the location of future improvements: *Attached* *YES* *OR* *NO*

CONTRACTOR INFORMATION

*****GUILD MEMBER:** **YES** **OR** **NO**

Name:

Phone Number:

Address:

*****Only Guild Member or homeowner may alter the exterior of any unit upon approval**

If you are not using a guild member for the Architectural improvement in which you have submitted, please specify as to whom is completing the construction below:

DESCRIPTION:

1. Fencing Design Review

The Fencing Design Review has been established to ensure the applicant's landscape design or residential fence is in compliance with the established Outdoor Design Standards. This form and two (2) sets of the documents listed below should be submitted to the ARB prior to the commencement of the installation of any landscape improvements or residential fence. The ARB reserves the right to request additional information in order to review the proposed plans.

Upon review of the required documents, the fence and /or trash enclosure will be approved without exception, rejected or approved with conditions. If the design or fence is approved without exception, the applicant may proceed with the installation of the improvement. If the design is conditionally approved, the applicant must submit the required modifications and additional information requested by the ARB. Once this information is reviewed and approved by the ARB, the applicant may proceed with the installation. If the applicant does not agree to the conditions imposed by the ARB, the application shall be considered rejected.

2. Submissions –

a. Plot Plan – Copy must be attached showing the location of all requested improvements.

b. Fences (Construction details, dimensions, height, color/stain, materials):

○ *Post caps for fence (Style, color, materials, picture):*

○ *Finials (Style, material, how they will be attached):*

● *Location of all external equipment, including, but not limited to, electric meter, air conditioning condenser, pool equipment, etc.: _____*

c. Submissions checklist - Failure to supply the below noted submissions could result in the denial of your Architectural request.

● Materials List	YES	or	NO	N/A
● Picture(s) of Samples	YES	or	NO	N/A
● Dimensions Listed	YES	or	NO	N/A
● Picture(s) of Location	YES	or	NO	N/A
● Color of Home	YES	or	NO	N/A
● Guild Member	YES	or	NO	N/A
● Plot Plan w/ location of alteration	YES	or	NO	N/A

3. Fee - \$25.00

4. Agreement & Approval-

(Applicant Signature)

(Applicant Phone Number)

APPROVED BY: _____ DATE _____

APPROVED AS NOTED BY: _____ DATE _____

APPROVED AS SHOWN BY: _____ DATE _____

DISAPPROVED AS NOTED BY: _____ DATE _____

MORE INFORMATION REQUIRED: _____ DATE _____

COMMENTS FROM THE TOWN ARCHITECT:

Send to:
The New Town at St. Charles General Assembly
3333-5 Rue Royale St.
St. Charles, MO 63301
636-916-2085 phone
636-916-2019 fax
staff@ntga.net